

**CITY OF YUTAN
P.O. BOX 215 - 112 VINE ST.
YUTAN, NE 68073
(402) 625-2112**

EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 15th DAY OF JUNE 2021, AT 7:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the Affidavit of Publication and Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to Mayor Egr and all members of the Yutan City Council, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 7:00 p.m. by Mayor Egr. Councilmembers Beck, Kelly, and Peterson were present. Councilmember Thompson was absent. Mayor Egr informed all the individuals present of the location of the Open Meetings Act and Code of Conduct. Mayor Egr then opened the meeting with the Pledge of Allegiance.

1) Consent Agenda

- a. A motion was made by Kelly and seconded by Beck to approve the consent agenda; approve the minutes of the May 18, 2021, regular meeting; accept the May Treasurer's Report as submitted; and authorize payment on all submitted claims. Upon roll call, vote was as follows: Upon roll call, vote was as follows YEA: Kelly, Beck, and Peterson. NO: None. ABSENT: Thompson. Motion carried.
- b. May Treasurer's Report
- c. Claims: **Andy's Tree & Lawn Service, Inc** \$250.00; **Badger Meter** \$158.42; **Bockelmann, Cole** \$161.28; **Canon** \$235.83; **CleanUp Containers** \$2,500.00; **Colonial Research** \$250.06; **Credit Bureau Services** \$100.00; **Cubby's** \$591.09; **ECS Technology Solutions** \$96.00; **Egan Supply Co.** \$81.04; **First State Bank Nebraska** \$186,262.66; **First State Bank Nebraska** \$3,672.10; **First State Insurance Agency** \$325.00; **Frontier Cooperative** \$1,016.50; **Fud & Tracy's** \$4,621.53; **Gay, Aaron & Rachelle** \$150.00; **Gay, Rachelle** \$11.76; **General Fire & Safety Equipment Co** \$86.50; **Gretna Sanitation** \$187.50; **Insufficient Check** \$65.41; **JEO** \$14,470.00; **Konecky Oil** \$861.65; **League of Nebraska Municipalities** \$187.00; **Loftus Septic Pumping & Construction** \$450.00; **Midwest Laboratories** \$65.00; **Nebraska Public Health Environmental Lab** \$205.00; **NE Secretary of State** \$30.00; **Odeys** \$92.00; **OMNI Engineering** \$9,950.00; **OPPD** \$4,751.53; **One Call Concepts** \$6759.64; **Payroll 5/20/21** \$9,799.82; **Payroll 6/04/21** \$9,241.14; **Policky, Phillip** \$318.69; **Saunders County Clerk** \$100.00; **Sherwin Williams** \$27.58; **Spectra Associates, Inc.** \$298.50; **Thiele Geotech Inc** \$658.00; **Thompson Construction, Inc.** \$138,047.45; **Tuff Shed** \$2,365.00, **Ty's Outdoor Power & Service** \$799.36; **U.S.P.O.** \$163.08; **Van Ackeren, Laurie** \$189.87; and **Wahoo-Waverly-Ashland Newspapers** \$109.76.

2) Open Discussion from Public

- a. Terry LaHair addressed issues with 29 Anderson Way. She says the grass is very high and the roof is in disarray. She stated every time it is windy pieces of debris from the roof blow into her yard. She presented photos and pieces of debris as evidence. City Administrator Bockelmann explained this home does not meet the criteria of an unsafe building. He will follow up on options to address the conditions of this property and follow up with her concerns. There are campers on the street on Anderson Way creating a nuisance. Mayor Egr stated there was someone who backed into a camper tonight which the police are addressing.
- b. Barb Smith at 201 Vine Street would like to put up a vinyl fence. The current wood and brick fence is deteriorating. She believes changing the fence would improve the look of downtown. She brought a photo of the fence she is seeking approval to put up. City Administrator Bockelmann explained her existing fence is a non-conforming structure and cannot be enlarged or replaced. The Council does not have authority to approve a variance and it would need to be done through the Board of Adjustment. Bockelmann stated that he does not believe the fence meets the criteria of a variance. A Zoning Text Amendment to allow fences in the front yard would need to be created. Councilmember Peterson said the City recently stopped someone else from replacing a rotten front yard fence and this would set a bad precedent. City Administrator Bockelmann offered to draft a Text Amendment. There was no Council consensus on drafting a text amendment.

3) Presentations from Guests

- a. None

4) Ordinances and Public Hearings

- a. Ordinance 774: Update to Salary Ordinance. Councilmember Peterson asked if this wage will be capped because it is part-time. Bockelmann said the updated wage is at the current cap. Councilmember Kelly questioned the need for an additional seasonal employee. Utility Superintendent Sieburg and City Administrator Bockelmann explained this person would be a short-term fix to cover while the assistant position is vacant. A Motion to waive the three readings and update ordinance 774 was made by Peterson and seconded by Beck. Upon roll call, vote was as follows: Upon roll call, vote was as follows YEA: Kelly, Beck, and Peterson. NO: None. ABSENT: Thompson. Motion carried.

5) Resolutions

- a. None

6) Other Action Items

- a. Change Order #4 for 5th Street/Hillside Ave. Water Main Project
- b. Pay Application #3 for 5th Street/Hillside Ave. Water Main Project. Zach Schulz with JEO said the last pay order for this project was approximately \$93,000. He noted there will be concrete chunks cut out and removed. A motion to approve the Change Order #4 for 5th Street/Hillside Ave. Water Main Project and Pay Application #3 for 5th Street/Hillside Ave. Water Main Project was made by Peterson and seconded by Kelly. Upon roll call, vote was as follows YEA: Kelly, Beck, and Peterson. NO: None. ABSENT: Thompson. Motion carried.

- c. Authorization of Expenditure of \$8,086 for Sewer Cleaning by Johnson Services. City Administrator Bockelmann explained we are locked into this price for this year. The price will go up about \$50.00 next year, but it is worth the price to keep the sewer system clean. A motion to authorize expenditure of \$8,086 for sewer cleaning by Johnson Services made by Peterson and seconded by Kelly. Upon roll call, vote was as follows YEA: Kelly, Beck, and Peterson. NO: None. ABSENT: Thompson. Motion carried.
- d. Approval of Downtown Revitalization Plan (DTR) and Housing Study/Comprehensive Plan Contracts with Five Rule Rural Planning. City Administrator Bockelmann explained the kickoff meeting will include appointed and elected officials. Once this is done public input will be gathered. The goal is public engagement throughout project. Councilmember Peterson recommended sending out information this fall to the community about what the plan is and how they will need to be involved. A motion to approve Downtown Revitalization Plan and Housing Study/Comprehensive Plan Contracts with Five Rule Rural Planning was made by Kelly and seconded by Peterson. Upon roll call, vote was as follows YEA: Kelly, Beck, and Peterson. NO: None. ABSENT: Thompson. Motion carried.
- e. Discussion and Possible Action on Lift Station Improvements. City Bockelmann hoped to have ARPA funds by the meeting date but does not. Once the funds are received, he recommended that they should be put toward this project. A motion to table made by Peterson and seconded by Kelly. Upon roll call, vote was as follows YEA: Kelly, Beck, and Peterson. NO: None. ABSENT: Thompson. Motion carried.
- f. Discussion and Possible Action on Allowing Organizations Outside of Yutan to Hold Tournaments at City Ballfields. Councilmember Kelly said a softball and baseball Committee needs to be put together before any action can be taken by Council. No action taken at this time.
- g. Discussion and Possible Action on Proposed Work at Hayes and Itan Ballfields. The City Council discussed the bids for improvements and declined to make any purchases at that time. All members present agreed that several items included in the bids should be budgeted for and purchased at a later time. The Council again discussed the possibility of the baseball/softball organizations forming a committee to request these types of improvements and evaluate options for cost sharing. City Administrator Bockelmann noted that Councilmember Thompson requested him to ask the Council if there was interest in designing at new concession stand at Hayes. The Council discussed fundraising and donation opportunities for this project. Councilmember Peterson would like to see additional coordination with the youth organizations and contractors prior to action based on the lack of volunteers for another project. No action was taken on this item.

7) Discussion Items

- a. None

8) Supervisor's Reports

- a. Library Director's Report was submitted.
- b. Police Department's Report was submitted.
- c. Maintenance Department Supervisor's Report was submitted.
- d. City Administrator's Report was submitted and reviewed.

9) **Council Discussions**

- a. Councilmember Kelly inquired if the City incurred the cost for the lowering of the water main on County Road 5 near Vine Street; City Administrator Bockelmann said Sudbeck Homes will be incurring this cost.
- b. Councilmember Beck is worried he is going to have a really high water bill due to watering requirements for the grass seed placed by the contractor. Mayor Egr instructed staff to offset the cost by utilizing the previous year's readings for July for the impacted residents.

Meeting Adjourned at 8:23 P.M.

Next regular meeting of the Yutan city Council will be held July 20, 2021 at 7:00pm.

Darin Egr, Mayor



Rachelle K. Gay, City Clerk-Treasurer

